



Conflict of Interest Management Plan

Commissioner: Sandra Aloffivae

The following plan has been agreed to manage your declared conflict of interest. This takes into account the conflict's likely effect on your role and responsibilities as well as the risks to the Royal Commission.

Conflict: ACC Board Member	<p><i>Conflict of Interest Description</i></p> <p>Commissioner Aloffivae has been appointed to the Board of the Accident Compensation Corporation (ACC), a Crown Entity which is within the scope of the Inquiry's Terms of Reference. Many of the survivors who are participating in the Inquiry's work have had adverse experiences when engaging with ACC seeking rehabilitation and financial support. When acting as a Board Member of ACC, Commissioner Aloffivae has collective and individual duties to ACC under the Crown Entities Act 2004.</p> <p><i>Potential Impact</i></p> <p>The perception of a conflict may adversely affect survivors who have been harmed by the actions of ACC, the public perception of our independence and competence, and the integrity of the Inquiry's work.</p>
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Management Plan:	<p>The provisions of the Royal Commission's Conflict of Interest Policy, paragraph 12, state that Members must ensure they conduct their work independently and impartially, by:</p> <ul style="list-style-type: none">• avoiding any situation where actions taken in their capacity as a member of the Inquiry could be seen to influence or be influenced by their personal or other professional interests;• avoiding situations that could impair objectivity or create personal bias that may influence their judgements;• ensuring they are free from any obligation to another party; and keeping interests under review. <p>A Management Plan is required to manage the conflict. A table of management plan actions is attached.</p>
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Approval – I recommend this Conflict of Interest Management Plan

Signature:  Chair: Coral Shaw	Date: 21/04/2022
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Declaration – I agree to this Conflict of Interest Management Plan

Signature:  Person making the declaration: Sandra Aloffivae	Date: 21/04/2022
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Resolved – the conflict of interest has now been resolved and no further action is required

Date: 26/04/2022

Signature:



Executive Director Helen Potiki

Management Plan

1. This Plan is designed to be enabling, rather than exhaustive to allow for future events not yet planned or envisaged.
2. A precautionary approach is to be taken to managing and monitoring the plan. Caution and thought is required in assessing each situation before acting.
3. The Plan will require ongoing and active management by Commissioner Aloffivae, other Commissioners and staff. If an unexpected situation arises it is incumbent upon Commissioner Aloffivae to recuse herself from further participation while an assessment of any potential conflict is made, and a plan put in place to manage it where possible.
4. Decisions on management actions can be timebound and may change and require reassessment depending on internal deliberations and other decisions made that influence the current context of the Inquiry's work. The Plan will be reviewed and updated by the Conflict of Interest Panel on a regular basis and as circumstances change and the work of the Inquiry evolves.

Activity	Actions
Private Sessions	<ul style="list-style-type: none"> • Survivors will be notified in advance of Commissioner Aloffivae's role with ACC and given the opportunity to proceed or to ask for a different Commissioner if they prefer. • At the beginning of the session Commissioner Aloffivae will declare her ACC interest. If the topic of ACC arises during the private session, Commissioner Aloffivae will remind the survivor she is on the ACC board and give the survivor the choice of continuing or asking for the remainder of the private session to be heard by a different Commissioner.
Public Hearings	<ul style="list-style-type: none"> • Commissioner Aloffivae will not question any witness on any topic connected to ACC at a public hearing.
<p>Wānanga, fono or community and stakeholder engagements</p> <p>This may include internal inquiry hui, hui with survivors, stakeholders, community organisations, communities of interest and Inquiry advisory and reference groups)</p>	<ul style="list-style-type: none"> • Commissioner Aloffivae will not take part in any wānanga, fono or community and stakeholder engagements where participants are discussing matters relating to ACC or providing information relating to ACC to the Inquiry.
Internal deliberations (including the development of findings and recommendations and report writing)	<ul style="list-style-type: none"> • Commissioner Aloffivae will not be involved in any aspect of an investigation or deliberations regarding the development of findings and recommendations and the drafting of reports in respect of ACC or proposals for reform relating to or affecting (or potentially affecting) ACC.